



Revised "Internship Scheme" of Bihar State Biodiversity Board
(With effect from 01.06.2026)

The **Bihar State Biodiversity Board**, (herein after also referred to as the Board or BSBB), a statutory body constituted under the Biological Diversity Act 2002 (Amended 2023) is offering an Internship Scheme that seeks to engage students of Bachelors'/Masters' Degree Programmes as well as Research Scholars enrolled in recognized University/Institution within Bihar, as "Biodiversity Interns". These Interns shall be inducted in the Board Headquarters at Patna and at selected locations in Bihar.

2. These "Biodiversity Interns", would be expected to support the activities of the BSBB through collection, collation, analysis and processing of information and knowledge available in-house and other sources including field observations etc. For the "Biodiversity Interns", the exposure to the activities related to biodiversity under the laws, policies and programmes in context under the guidance of this Board in the State of Bihar may be an enhancement in furthering their future career and professional interests, besides their contribution in the larger interest of ecological balance and environment protection.

The Scheme

2.1. Name of the Scheme: **"Bihar State Biodiversity Board Internship Scheme"**

2.2. Purpose:

To give opportunities for short-term exposure to "selected candidates" with the functions and activities of the Board as 'Biodiversity Interns' in the domain of biodiversity conservation. A list of domains/areas for which Internship is available at Annexure-I.

2.3 Objectives of the Scheme: The Scheme has the following objectives:

- (a) To facilitate young academic talent to be associated with the Board's functions and activities for mutual benefit;
- (b) The "*Biodiversity Interns*" shall have an opportunity to gain acquaintance and working knowledge about the BSBB functioning and the developmental and regulatory activities in the field of biodiversity conservation and associated ecological, environmental, social and economic aspects / dimensions – policy and programmes, and

contribute in its implementation and reforms, if required, by generating inputs such as empirical analysis, briefing reports, policy papers, etc.

2.4. Internship

- (i) **Eligibility:** The Applicant pursuing Graduation or Post-Graduation or Research Work from any recognized University/ Institution within Bihar shall be eligible. The students who have appeared in the final examination awaiting results or those students who have passed the final B.Sc./M.Sc./B. Tech/M. Tech examination not more than one year ago.
- (ii) **Period:** The period of Internship shall not exceed 3 months; however, a student or research scholar may be allowed to undertake more than one spell of Internship as provisioned hereafter.
- (iii) Each Intern inducted for BSBB headquarters at Patna shall be attached with one of the officers of BSBB under the Joint Director / Deputy Director, BSBB. The Interns inducted for other designated locations, each Intern shall be attached with a Forest Division or Forest Circle under the supervision of concerned Divisional Forest Officer or Conservator of Forests.
- (iv) **Experience Certificate:** A Certificate regarding successful completion of Internship of assigned duration shall be issued by the Secretary, BSBB in the format as available at 'Annexure-II'. Interns not completing the requisite duration assigned by BSBB will not be issued any Certificate.

2.5 Logistics & Support:

The Board shall provide working space, desktop with internet facility and other necessities to the Interns as deemed fit by the Joint Director/Deputy Director, BSBB.

2.6 Procedure for Applicants:

(i) Interested Applicants may apply **online only** in the address link to be indicated in the website of the BSBB for internship. Interns must also clearly indicate the area of interest. The interns shall have the option to apply in one Discipline / Subject Area / Domain only. In case, any application/applications is/are received for nomination in more than one Disciplines, then it will be the prerogative of the BSBB to nominate the Discipline from the Disciplines mentioned by the intern.

Or

For specific tasks related to biodiversity related initiatives in the field the concerned Conservator of Forests may recommend an eligible candidate from the college, university to the BSBB for consideration.

(ii) At the time of joining on selection, the applicants shall be required to produce a letter from their Supervisor/ Head of Department / Principal, indicating their status in the Institution and "No Objection" for allowing their student to undergo Internship programme for the period for which he or she is selected.

2.7. Procedure for Selection and Other Modalities of the Scheme:

- (i) All the applications received online will be forwarded by the Secretary, BSBB to the Joint Director / Deputy Director, BSBB considering the discipline / domain area, and available opportunity/avenue for association in works of the Board, for further scrutiny and selection. An Internal Scrutiny Committee constituted by the Secretary, BSBB with the relevant subject expert in the Board, and any invited Discipline / Subject Area / Domain expert /conservator of Forests, as deemed appropriate, will select the Interns on merit basis;
- (ii) A maximum of 15 interns in one or more of the Discipline / Subject Area / Domain mentioned in Annexure I for Internship will be engaged at a time, with the approval of the Secretary, BSBB. The decision of the Secretary, BSBB on the proposed selection of a candidate as intern shall be final;
- (iii) Depending upon the number of applications received against a particular Discipline / Subject Area / Domain, the BSBB reserves the right to fix the eligibility criteria, limit the number of applicants to be called for a particular period and to decide about the mode of screening thereof;
- (iv) The concerned Joint Director / Deputy Director or Divisional Forest Officer/Conservator of Forests shall be responsible for ensuring that the work programme and output mutually agreed upon with the Intern is satisfactorily completed. Interns shall be required to submit a brief report/paper at the end of their assignment to the Secretary, BSBB through their supervising guide Joint Director / Deputy Director or Divisional Forest Officer/Conservator of Forests about their learning experience;
- (v) Seminars/presentation can be conducted by the Joint Director / Deputy Director for their interns;
- (vi) The attendance record and the details of work supervision shall be maintained by the office of concerned I/C Joint Director/Deputy Director,

BSBB for the Interns inducted at BSBB hqrs. And the concerned Divisional Forest Officer or Conservator of Forests for the Interns inducted for other designated locations;

- (vii) It may be strictly observed that the conduct of the interns shall be the sole responsibility of the concerned I/C Joint Director/Deputy Director, BSBB or concerned Divisional Forest Officer / Conservator of Forests.
- (viii) The Applicant would be required to submit the following: - Copy of Mark-Sheet/Degree of Graduation/Post-Graduation and enrolment in the Research Programme as the case may be;
- (ix) Students/trainees have to make their own arrangements for boarding/lodging, transportation etc. at the BSBB, Hqrs. Patna or the other designated location headquarters for the internship;
- (x) For outstation assignments, the BSBB shall reimburse the incidental expenses defrayed on travel, accommodation and food, at rates applicable for Level-6 in Government of Bihar. The BSBB shall also facilitate, as may be feasible, the travel, accommodation and logistics support at its own or through sister Government organizations.
- (xi) The students or research scholars engaged as Biodiversity Interns will not have any claim for job in the BSBB or under its any other project or programme;
- (xii) The application must reach to the Secretary, BSBB within the stipulated period through online portal;
- (xiii) The applications found incomplete or not fulfilling criteria laid down as above will be liable for summary rejection;
- (xiv) A maximum of three terms of internship each of 3 months' duration or maximum aggregate duration of 9 months internship in the BSBB in the same or different Discipline/Subject Area / Domain shall be permissible, and applications for any additional term/duration after completion of the maximum number of terms or duration of internship shall not be entertained.

3. Stipend disbursement:

The Under Graduate (Bachelor's programme) students of 1st to 3rd year selected as Interns shall be paid a stipend of Rs. 8,500/- (Rupees Eighty-five thousand only) per month and student of 4th year shall be paid stipend of Rs. 10,000/- per month while Stipend for Post Graduate students will be Rs. 12,500 (Rupees Twelve thousand five hundred only) Per month. Stipend for student doing Ph. D will be Rs. 15,000 (Rupees Fifteen thousand only) Per month An

additional amount of top-up stipend of Rs.10000/- shall be paid for Research Scholars who are not in receipt of any other scholarship/fellowship. No stipend shall be paid if the student leaves the internship before completion of two weeks. Subsequently, the amount of stipend shall be paid proportionately depending upon the period of internship for the subsequent period of internship. Absence of the Interns from attending the assigned task in the BSBB for more than 2 days in a fortnight shall cause deduction of stipend amount equivalent to the number of days of absence in excess of 2 days.

4. Internship Schedule:

Internship shall be offered over a financial year in four quarters (i) Quarter I - April – June; (ii) Quarter II July – September (iii) Quarter III - October – December (iv) Quarter IV January – March with the flexibility of partially overlapping assignment schedules as per activities of BSBB and academic session requirements of the selected student/scholar to be worked out in consultation with the concerned institution's I/C faculty.

5. Selection Criteria:

- (i) The Applicants shall be selected on “Merit” basis.
- (ii) List of the selected candidates will be displayed on the website of the Bihar State Biodiversity Board.

6. Scheme Review:

The Board reserves the right to review the scheme at any time. The Scheme so reviewed will be placed on the website of Bihar State Biodiversity Board.

7. Power to Relax:

The Chairperson, Bihar State Biodiversity Board shall have the power to relax any of the conditions mentioned above, in respect of any deserving candidate.

Secretary
Bihar State Biodiversity, Board

List of Disciplines/Subject Area/Domain

S. No.	Discipline
01.	Botany or Zoology
02.	Biological Sciences/Life Science
03.	Ecology/Eco-system Sciences
04.	Agriculture
05.	Horticulture
06.	Animal or Veterinary Sciences or Fishery Sciences
07.	Forestry or Agroforestry
08.	Wildlife
09.	Environmental Sciences / Environmental Biology/Bio Resource
10.	GIS or IT & GIS
11.	Bio-technology
12.	Geography
13.	Architecture & Planning
14.	Sustainability Science/Studies
15.	Rural Development/Management/Agriculture Extension
16.	Social Work
17.	Agri-Business
18.	Design- Advertising & Communication
19.	Journalism/Mass-communication

FORMAT OF INTERNSHIP COMPLETION CERTIFICATE

(To be given on Letter Head)

Dated:

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Mr./Miss./Mrs. _____ a student of University/Institute has successfully completed his/her Internship with Bihar State Biodiversity Board, Patna from _____ to _____. During the period of Internship, he/she worked under _____ in the following areas: -

2. He/She has shown special flair for _____ and his/her performance in preparation of the report has been rated as _____
3. During the period of his/her internship programme he/she was punctual and hardworking.
4. I wish him/her every success in his/her life and career.

Signature

JD/DD/CF/DFO

Signature

Secretary
Bihar State Biodiversity, Board